

## Trinity Southport Seeks Director of Children's Ministries



### Do you love God, and have a passion for working with Children?

Trinity is searching for a Director of Children's Ministries for the upcoming program year. We've had a wonderful year working with our current director and families to create a God-centered community for our Children.

This is a paid, part-time position.

To learn more, please read below. Questions?  
Email [Matt Lindeman](mailto:Matt.Lindeman@trinitysouthport.org)

**General:** Trinity Church is a vibrant, welcoming, program sized Episcopal parish. The Director of Children's Ministries is directly responsible to nurture and develop a growing Sunday School program. It is our hope to continue introducing and nurturing the Godly Play program as part of our Children's Ministry program. This position is an excellent fit for someone who is outgoing, proactive, adaptive, and passionate about helping children grow in their faith. Godly Play Training and Experience are helpful, but not required. Training opportunities will be made available as needed.

**Scope:** This is a part-time position, reporting to the Assistant Rector. The director of Children ministries will create and supervise the religious education and formation of children from Birth to 5<sup>th</sup> Grade.

**Accountabilities:** The Director of Children's Ministries will lead teams of volunteers to implement programs for children age birth through 6<sup>th</sup> Grade. This focus is primarily on Sunday school classes, with Vacation Bible School, and church holiday activities as seasonal additions to our program. We are seeking for a candidate who will help our team of staff and volunteers accomplish the following:

**Christian Education:** Energize, expand, and nurture our current program offerings for children. Collaborate with the Rector and Assistant Rector to introduce Godly Play curriculum for our pre-school families. Coordinate special/seasonal children's programs offered on Sundays or during the week including one week of Vacation Bible School. Support volunteers and staff in events such as our Christmas Pageant. Recruit, train, and support Sunday school teachers and Godly Play Storytellers. Develop and lead a curriculum for Early Communion for our children.

**Administration:** Attend weekly Staff meetings. Submit reports to our vestry. Hold regular Christian Education Committee meetings, and develop an annual program calendar and budget with the assistant rector. Write weekly update emails to parents, and other public information pieces for the Sunday bulletin and quarterly newsletter as needed. Purchase/organize materials and supplies for Sunday school. Keep a roster and track attendance of Sunday school. Recruit and supervise nursery care providers.

**Pastoral Ministry:** Connect and cultivate relationships with the families of students at Trinity Parish Nursery School and collaborate with our mission partners on the Nursery School faculty and staff. Meet diocesan Safe Church requirements and ensure compliance for lay leaders and volunteers with Safe Church best practices. The director of Children's ministries will be responsible for other duties as assigned, from time to time.

#### **Compensation and Benefits.**

**Salary:** Competitive, based on experience. 10-12 Hours per week.

**Benefits:** The director of Children's ministries shall receive no other employee benefits.

#### **Supervision and Evaluation**

The director of Children's ministries is works directly with the Assistant rector and is subject to the canonical authority of the Rector.

**Evaluation:** The assistant rector sets annual working objectives with the Director of Children's ministries.

An annual evaluation of the employee's performance with regard to these objectives is the Assistant

Rector's responsibility.

**Hourly rate and benefits:** The director of Children's Ministries will receive an annual and recommendations regarding weekly hours, hourly rates and benefits.

For More Info, or to apply, contact Matt Lindeman [assistant@trinitysouthport.org](mailto:assistant@trinitysouthport.org)