

Job Description: Director of Music

**Bethlehem Lutheran Church
440 Ovington Avenue
Brooklyn, NY 11209**

Responsibilities:

- Serve as the organist and pianist for all worship services. This includes all Sundays at 10:30 a.m. and all special worship services.
- Serve as the Choir Director for an all volunteer adult choir.
- Choose hymns for all worship services, appropriate for the specific Sunday in the church year. Utilize the "Celebrates" to relate the hymns to the scripture readings. Provide them to the church Administrative Assistant previous to each service for bulletin processing.
- Provide an organ Prelude and organ Postlude at each service.
- Provide a choir anthem for each service, appropriate to the worship service theme.
- Hold a weekly Choir Rehearsal for preparation of music for upcoming services.
- Maintain and purchase music for a music library for the choir, Preludes and Postludes and Special Music.
- Oversee the maintenance of the church organ and piano on a regular basis.
- Contact and rehearse with additional musicians when required for Christmas, Easter, and special worship services (i.e. Trumpeter).
- Maintain the individual black folders the choir uses for each service.
- Provide "warm-up" time before each service for the choir.
- Meets with the Worship/Music Commission three times a year to prepare and plan for all worship experiences.
- If available, play for weddings and funerals (additional stipend provided).

Organizational Structure:

- The Director of Music reports to the church council.
- The Director of Music will partner with the pastor with respect to providing inspirational worship opportunities for the church.

Compensation:

- Salary: Commensurate with education and experience
- Vacation: Four Sundays per year

Send Resume with References to bethbklyn@gmail.com